

PLEASE JOIN US FOR OUR 32<sup>ND</sup> ANNUAL FESTIVAL!



SATURDAY, SEPTEMBER 18, 2010  
11 a.m. to 7 p.m. Rain or Shine  
Main Street, Downtown Butler  
www.butlerfallfestival.com

**FOOD VENDOR APPLICATION FOR NON-PROFIT ORGANIZATIONS**

**Certificate of insurance must be provided for participation. See Page 2 for details.**

Name of Vendor: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone: (     ) \_\_\_\_\_ Cell: (     ) \_\_\_\_\_

Email: \_\_\_\_\_

Web site: \_\_\_\_\_

Please list ALL items being sold: \_\_\_\_\_

\_\_\_\_\_

The festival committee reserves the right to limit or specify the food and refreshment items that may be sold to those listed above. Do NOT add any items.

**APPLICATION DEADLINE: JUNE 30, 2010**

**Fees are non-refundable and must be submitted with application.**

**Please review the Vendor Agreement on Page 2 before submitting application.**

**FEES & ELECTRICAL NEEDS**

Each space is 10 feet.

# of spaces without electricity \_\_\_\_\_ x \$50 each = \$ \_\_\_\_\_

# of spaces needing electricity \_\_\_\_\_ x \$65 each = \$ \_\_\_\_\_

Total Enclosed \$ \_\_\_\_\_

How many roasters will you be bringing? \_\_\_\_\_

How many electrical plugs will you need? \_\_\_\_\_

**NOTE: All units must have 12/3-3 prong extension cords, maximum 50 feet. Only 4 roasters can be plugged in at any one time.**

I have read and agree to the terms and conditions outlined on Page 2 of this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**MAKE CHECK PAYABLE TO:** Butler Fall Festival, P.O. Box 2142, Butler, PA 16003-2142

## FOOD VENDOR INFORMATION & AGREEMENT

Please return application with payment and keep this page for your records.  
Fees are non-refundable and must be submitted with application.

32<sup>nd</sup> Annual Butler Fall Festival  
Saturday, September 18, 2010  
11:00 a.m. to 7:00 p.m. – rain or shine

Food Contact: Dale “Hobie” Hobaugh  
Phone: 724-822-6431  
Email: info@butlerfallfestival.com  
Website: www.butlerfallfestival.com  
Address: Butler Fall Festival, PO Box 2142, Butler, PA 16003-2142

### SET-UP

- Friday night: Trailer set-up is permitted the evening before within Diamond Park. No set-up or overnight trailer parking is allowed on Main Street on Friday night. The festival will not be responsible for any tickets issued to vendors by the City Police for violations.
- Saturday morning: Set-up begins at 8:00 a.m. Please be prepared by 11:00 a.m.
- You are responsible for providing your entire booth needs, i.e. tables, chairs canopies, extension cords, etc.
- Food booths must remain set up and open for business the entire length of the festival.

### PROOF OF INSURANCE

- A certificate of insurance is required naming the Butler Fall Festival, P.O. Box 2142, Butler, PA 16003-2142 as an additional insured for the day of the event.
- Set-up will not be permitted without a proper certificate of insurance. If you are new to this business and have questions, please contact your insurance agent.

### ELECTRICITY

- The electrical service has limitations – we must know in advance your electrical needs, if any. Please complete the application accurately.
- Food vendors are responsible for providing extension cords. See application for details.
- A maximum of only 4 roasters can be plugged in at any one time.
- All booths are subject to a safety inspection.

### MAIN STREET SAFETY

- Because of pedestrians, there will be absolutely no vehicles permitted on Main Street during festival hours. Side streets will be open for vendor vehicle use all day. The festival will not be responsible for any tickets issued to vendors by the City Police for violations.
- Keep all tables, boxes, etc. off the sidewalk and on the street within your booth space during the festival.

### OTHER

- Public address systems or music is not permitted without prior approval.
- If you provided your email address on Page 1, you will receive confirmation that your application has been received.
- Food vendor space assignments will be mailed late August. If you would like the same location as last year, please indicate that on your application. We will do our best to provide.

**THANK YOU FOR YOUR PARTICIPATION IN BUTLER’S 32<sup>ND</sup> ANNUAL FALL FESTIVAL!**