



**MAKE CHECK PAYABLE TO: Butler Fall Festival , 127 S Main St, Butler, PA 16001**  
**FOOD VENDOR INFORMATION & AGREEMENT**

**Please return application with payment and keep this page for your records.**  
**Fees are non-refundable and must be submitted with application.**

33<sup>rd</sup> Annual Butler Fall Festival 11AM-7PM

Saturday, September 17, 2011

Food Contact: Nicole Grosick

Phone: 724-991-2417

Email: [info@butlerfallfestival.com](mailto:info@butlerfallfestival.com)

Website: [www.butlerfallfestival.com](http://www.butlerfallfestival.com)

**SET-UP**

- **Friday night:** Trailer set-up is permitted the evening before within Diamond Park. No set-up or overnight trailer parking is allowed on Main Street on Friday night. The festival will not be responsible for any tickets issued to vendors by the City Police for violations.
- **Saturday morning:** Set-up begins at 8:00 a.m. Please be prepared by 11:00 a.m.
- You are responsible for providing all of your booth needs, i.e. tables, chairs canopies, extension cords, etc.
- Food booths must remain set up and open for business the entire length of the festival.

**PROOF OF INSURANCE**

- A certificate of insurance is required naming the Butler Fall Festival, 127 S Main St, Butler, PA 16001 as an additional insured for the day of the event.
- Set-up will not be permitted without a proper certificate of insurance. If you are new to this business and have questions, please contact your insurance agent.

**ELECTRICITY**

- The electrical service has limitations – we must know in advance your electrical needs, if any. Please complete the application accurately.
- Food vendors are responsible for providing extension cords. See application for details.
- A **maximum** of 4 roasters can be plugged in at one time.
- All booths are subject to a safety inspection.

**MAIN STREET SAFETY**

- Because of pedestrians, there will be absolutely no vehicles permitted on Main Street during festival hours. This is for everyone's safety. Side streets will be open for vendor vehicle use all day. The festival will not be responsible for any tickets issued to vendors by the City Police for violations.
- Keep all tables, boxes, etc. off the sidewalk and on the street within your booth space during the festival.

**OTHER**

- Public address systems or music is not permitted without prior approval.
- Food vendor space assignments will be mailed late August. If you would like the same location as last year, please indicate that on your application. We will do our best to provide.

**THANK YOU FOR YOUR PARTICIPATION IN BUTLER'S 33<sup>RD</sup> ANNUAL FALL FESTIVAL!**